

ADVICE

(based on a “risk” assessment and government advice)



- ◆ If you or anyone in your household has exhibited symptoms of the “virus” in the last 14 days, please do not enter.
- ◆ You may wash your hands or use hand sanitizer whenever you wish to.
- ◆ Hands can be washed and paper towels used in the front room.
- ◆ Hand sanitizer is provided in the reception area.
- ◆ The toilets are located on the ground floor and there are hand driers there.
- ◆ If you sneeze or cough, please do so into a tissue and then wash your hands. If you do not have a tissue, you can use the bend in your arm.
- ◆ If you would like to wear a face mask, let us know and we will provide one.
- ◆ Please be courteous of others in moving around the centre and building in general, and respect distances between people.
- ◆ Do not share equipment unless asked to do so for a specific reason.

WE WILL:

Provide “advice” for our learners based on government guidance.

Consider seating and activities to ensure “close face to face” interaction is kept to a minimum (for example, seating side by side rather than facing one another).

Limit the number and frequency of learners using different teaching rooms.

Clean surfaces, equipment and other regular “contact points” between groups or individual learners.

Leave doors open to reduce the need for people to touch them as they come and go.

Open windows to provide increased ventilation.

Provide hand washing facilities and hand sanitizers.

Provide face masks upon request.